



Home & Hearth
2090 East Main Street
Cortlandt Manor, NY 10567

Phone: (914) 734 - 9773
Fax: (914) 734 - 2076

www.homeandhearth-mainst.com

SERVICE DEPARTMENT HOURS

MONDAY: 10am - 6pm
TUESDAY: CLOSED
WEDNESDAY: 10am - 6pm
THURSDAY: 10am - 6pm
FRIDAY: 10am - 6pm
SATURDAY: 10am - 6pm

SERVICE REQUEST FORM

THIS IS A SERVICE REQUEST FORM. PLEASE PRINT, FILL OUT AND FAX THE COMPLETED FORM TO (914) 734 - 2076.

OUR SERVICE MANAGER WILL RESPOND TO YOUR REQUEST AS SOON AS POSSIBLE. PLEASE ALLOW AT LEAST 48 HOURS FOR A RETURN PHONE CALL

CUSTOMER INFORMATION

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

HOME PHONE: _____

CELL PHONE: _____

PREFERRED DAYS OF SERVICE:

- MONDAY
- WEDNESDAY
- THURSDAY
- FRIDAY
- SATURDAY

IT IS VERY HELPFUL TO HAVE THE INFORMATION OF THE STOVE OR FIREPLACE. THESE ARE FOUND ON METAL TAGS ATTACHED TO THE BACK OF EACH STOVE OR IN THE FRONT CORNERS IN EACH FIREPLACE. AFTER FILLING OUT THIS FORM, YOU WILL BE CONTACTED FOR A SERVICE CALL.

PRODUCT INFORMATION

TODAYS DATE: _____

STOVE/INSERT/FIREPLACE TYPE:
(PLEASE CHECK ONE.)

- WOOD
- PELLET
- GAS
- COAL

BRAND: _____

MODEL: _____

YEAR PURCHASED: _____

SERIAL #: _____

BRIEF DESC. OF PROBLEM:

